

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No.2013/LMB-I/2/1

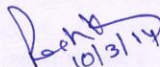
New Delhi, dated 10.3.2014

Executive Director (Works) &
Member Secretary (Works Standards Committee)
RDSO
Lucknow.

Sub.: Railway Board Orders on the Recommendations of 6th WSC.

Kindly find enclosed the orders of Board (ME) on the Recommendations of 6th Works Standards Committee Meeting held at Nainital on 12th & 13th September 2013 for taking further necessary action. The meeting of 7th WSC shall be held at Goa (South Western Railway) on 4th & 5th September 2014.

Encl.: As above.


(Ramesh Kumar)
Director (L&A)
Railway Board.

Copy to EDCE/G, Railway Board, for kind information please.

Railway Board's Order on Agenda Items

Discussed During 6th Meeting of Works Standards Committee

Held on 12th & 13th September 2013 at Nainital

SL	Agenda No.	Description of Item / Issue	Recommendation of 6 th Meeting of WSC	Railway Board's Orders
1.	Item No. 002/01/05	Strengthening of organisation for works at various levels (Page-1 of the Recommendation)	IRICEN has chalked out a scheme for training through CIDC who are providing training as per Railway's requirement. Initially, its planned to will be provided at 5 Zonal Training Centre at New Delhi, Kolkata, Mumbai, Chennai and Secunderabad. Later on it can be planned at other Zonal Centers and Divisional Training Centers. The training shall be planned in two groups viz. Initial course and Refresher course. The technical assistance will be provided by IRICEN while administrative part including logistics etc. will be arranged by concerned Zonal Railways. Railway Board may issue instructions to concerned Zonal Railways for arranging initial trial training at Five Zonal Centers at New Delhi, Kolkata, Mumbai, Chennai and Secunderabad through CIDC.	(i) Zonal Railways should go ahead with CIDC (Construction Industry Development Council) for training of Artisans and accordingly, MoU needs to be drawn by Zonal Railways with CIDC to this effect. Divisional Training Schools to be used for training of Artisans. These schools should also be equipped with modern tools for artisans. (ii) Tool-kit should also be provided to all the trainees. (iii) SP/Works, IRICEN should study Clause 19-K of CPWD's GCC wherein the provision exists that Works contracts should have a provision for contractors to engage at least 20% workers who have been trained by CIDC or similar training institutions. (iv) M/s BOSCH or other similar reputed manufacturers should be invited by Railways etc. for demonstrating small tools for Artisans and their adoption on their systems.
2.	Item No. 005/01/05	Review of Indian Railway Works Manual (Page-3 of the recommendation)	Soft copy of draft IRWM has been given to all Members and letters have also been issued to PCEs of Zonal Railways for sending comments and suggestion if any, to Dean/IRICEN on various provisions of draft IRWM. After receiving comments from various Railways, necessary modification to draft IRWM will be made if	(i) Railways should expedite submission of their comments on draft IRWM already circulated by IRICEN. After examining Railways' comments, modifications may be made to draft IRWM as considered necessary by sub-committee and final draft IRWM submitted to RDSO early. (ii) Chapter for Water Recycling Plant, Rain Water Harvesting,

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			felt necessary and final IRWM will be sent to Railway Board for approval.	Effluent Treatment Plant and preservation of Drawings should also be included in IRWM. (iii) Workload of SSE(Works) & JE(Works) and its calculation method may also subsequently be made part of Works Manual. (iv) Reference for the proposed changes to Para of Works Manual should also be indicated in the Draft Document.
3.	Item No. 006/01/05	Review Of Provisions Of IRWM & Engineering Code Regarding Measurement (Page-4 of the recommendation)	The recommendations of sub-committees have been submitted to Railway Board for approval. After approval of Railway Board the recommendations on provisions of IRWM and Engineering code regarding measurement will be implemented.	(i) Recommendations on provisions of IRWM and Engineering code regarding measurement are under consideration of Railway Board. (ii) Modifications to provisions of Engineering Code w.r.t. Measurements and Payment to Contractor are in final stages of approval in Board. (iii) Contractor's MB should be mentioned as reference in Railway's MB on one page by Railways' SSE; so that continuity of Measurements and Bills are available for reference purposes in one document in the transition phase, when measurement recording by contractors is being permitted. The sub-committee on the subject should formulate implementation methodology for measurements by contractor.
4.	Item No. 007/01/05	New Building Materials (Page-5 of the recommendation)	RDSO and Zonal Railways will continue to upload information regarding new building material to the IRICEN website. ED/CE(G) informed that new items are being added in IRUSSOR periodically after consideration of the same by	(i) ED/Works, RDSO shall give quarterly input to the Standing Expert Group on IRUSSOR in respect of new building materials, based on information given by Zonal Railways on IRICEN website or elsewhere. (ii) Zonal Railways should ensure that NS items, being

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			<p>nominated Committee for their item</p> <p>(i) Zonal Railway and RDSO should share the experience on link provided on IRICEN website.</p> <p>(ii) The item will continue as standing agenda item.</p>	<p>successfully practised & executed by them are sent to the Standing Expert Group on USSOR for incorporating in the Unified Documents.</p> <p>(iii) ED/Works/RDSO will give feedback on new building materials and new USSOR items during every meeting of WSC.</p> <p>(iv) This item will continue to be a standing agenda item to WSC.</p>
5.	Item No. 009/01/05	Rationalisation of yardstick for Works organization (Page-6 of the recommendation)	Practices and yardstick followed by CPWD and Railway should be studied more closely on realistic basis and modified report should be submitted.	<p>(i) Yardstick part should be concluded by the Sub-Committee and revised report should be submitted to Board by 31st March 2014. Comparison with CPWD etc. should be done separately.</p> <p>(ii) Railways should ensure - (a) Advance assessment of maintenance requirement for all structure and (b) Create more posts for supervision {SSEs/ JEs(W)} and even of AENs; because now, most of the maintenance activities are through contracts and close supervision of contractor's works is very much required.</p> <p>(iii) CPWD has a system of assessing the maintenance requirement of building/structures, based on its Index of 1979. Similar procedure should be explored and recommended for maintenance of Railway assets.</p> <p>(iv) CPWD's system of annual maintenance, both for day-to-day requirements and schedule maintenance should be studied and action Plan should be formulated with proper element of supervision.</p> <p>(v) The Sub-Committee (by name)</p>

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				for the above-mentioned further assignments is re-constituted with Shri J.K. Singla, CPDE/SECR (Convenor); Shri A.K. Sinha, CPDE/SR and Shri Kaushal Kishore, CGE/WCR. The final report should be submitted to Board through ED/Works/ RDSO expeditiously.
6.	Item No. 018/02/06	Provision Of Green Building Concept In India (Page-7 of the recommendation)	(i) RDSO has submitted the revised report to Railway Board covering various aspects of green buildings for Railway Board's consideration. (ii) As per new draft IRWM being framed, provisions have been made for internal certification of new buildings having area less than 2000 sq.mtr. For buildings having area more than 2000 sq.mtr should be certified by GRIHA. Railway Board may issue policy guidelines for implementing the concept of green building over Indian Railways for new as well as old structures which are being modified.	RDSO report is under examination in Railway Board.
7.	Item No. 019/02/06	Change In System Of Maintenance Of Colony (Page-8 of the recommendation)	The sub-committee has deliberated on the issue and Draft of "Change in system of Maintenance of Colony" has been submitted to Railway Board.	Report is under consideration in Railway Board.
8.	Item No. 021/02/06	Prefabricated Buildings (Page-9 of the recommendation)	i) Railway should upload the details of prefabricated materials and other related information on IRICEN website for which link has been provided. ii) A report on prefabricated	WSC's recommendations are accepted. RDSO to expedite submission of modified report.

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			<p>buildings was submitted to Railway Board by RDSO vide letter dated 29.04.2013. Railway Board has directed to include cost benefit analysis and availability of products in industry into the report. Modified report is being prepared and shall be submitted by 30.10.2013. RDSO shall prepare a modified report including cost benefit analysis and availability of products with the industry and submit the same to Railway Board by 31.10.2013 for further consideration.</p>	
9.	Item No. 024/03/08	Development of Master Plans for Infrastructure Facilities At Stations & Colonies on Indian Railway (Page-10 of the recommendation)	<p>i) SCR, NR, SWR and WC Railways shall develop plans for one point control system for valve operation at stations & other important service centers. These Railways will specifically also indicate the details of the savings accrued out of this recycling of water to Railway Board.</p> <p>ii) Recycling of waste water should be made as new agenda item.</p>	<p>(i) Recommendations of WSC are accepted.</p> <p>(ii) SCR, NR, SWR & WCR should expedite development of plans for one point control system for valve operation and carry out trial at few major stations. The results of trials may be deliberated in next WSC.</p> <p>In this connection they may also study the concept of "Valve Panel" developed by Mechanical Department for their fuelling points from where fuelling of all locomotives at remote locations is done through centralized valve panel.</p> <p>(iii) Zonal Railways should upload their excellences and should ensure that all their efforts are converted to movement and drive.</p>
10.	Item No. 025/03/08	Provision Of Tool Kit With Artisan Staff on Indian	(i) Modified list of Tool-kit to be carried daily and to be kept in workshop for	(i) RDSO, in consultation with IRICEN, Zonal Railways & CIDC; should further improve the tool-

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		Railways (Page-12 of the recommendation)	mason, carpenter and plumber was presented by RDSO. Model kit bags were also displayed. ii) Committee observed that bag should be all weather and more rugged. After obtaining suggestions from Zonal Railways and CIDC, the modified tool-kit list will be submitted by RDSO/IRICEN to Railway Board for approval.	kits for Artisan staff. (ii) While finalizing the list, total weight of the kit should also be kept in consideration for proper handling by the Artisan Staff. (iii) Manufacturers of small tools should also be consulted and presentations made.
11.	Item No. 027/04/12	Standard procedure for ducting and wall recess in buildings (Page-13 of the recommendation)	The joint procedure order has been issued by Railway Board duly signed by Engineering, Electrical and Telecom Engineering Directorates through letter No. 2012/LMB/1/57 dated 30.11.2012. The item is proposed for closure.	WSC's recommendations are accepted for closure of this item.
12.	Item No. 034/04/12	Detailed guidelines for site order book, Material passing Register, quality of Cement & Steel (Page-14 of the recommendation)	There are 8 essential registers and 32 item specific register to be kept by SE/Works as per the report presented. Committee observed that list of registers should be modified and registers should be made segment wise. As far as possible, the number of registers should be reduced.	Suggestions made during deliberations of WSC meeting should be incorporated in the report & recommendation by the Sub-Committee and a presentation to be given by them and SP(Works)/IRICEN to Board; so that the issues may be finalised in Board.
13.	Item No. 035/04/12	Penalties for non-deployment of Engineers by Contractors at worksite (Page-16 of the recommendation)	The modified clause 26A of GCC has been circulated to all concerned vide Railway Board letter No. 2012/CE-I/CT/O/20 dated 10.05.13. The Item is now proposed for closure.	WSC's recommendations are accepted for closure of the item.
14.	Item No. 038/04/12	Standard drawings for Platform	Southern Railway had uploaded the drawing with sealing arrangements on	WSC's recommendations are accepted for closure of the item.

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		Shelters with openings for OHE mast in sloped corrugated sheet roofing (Page-17 of the recommendation)	IRICEN website. Traction installation Dte. of RDSO has already sent recommendation to Railway Board for not planting OHE mast on passengers platforms on new constructions vide their letter no. TI/OHE/GA/2013 dated 26.07.2013. Planting OHE mast on passenger platforms on new constructions should be avoided. Item is now proposed for closure.	
15.	Item No. 039/05/12	Provision of ramp on FOBs and at the end of platforms. (Page-18 of the recommendation)	RDSO has issued drawings of ramp on FOBs at the end of platform. Committee observed that the structure is supported on two columns instead of one with cantilever beams. The modified drawings having single supported column should also be issued by RDSO.	Recommendations of WSC are accepted. RDSO to also issue drawings having single supported column early.
16.	Item No. 040/05/12	1) Re-designating various categories of artisans as multi skilled artisans 2) Imparting training from outside organization and providing a standard tool kit 3) Drafting a specified	(i) Imparting training from outside organizations to artisans is already incorporated in WSC item no.002/01/05. (ii) Providing a standard tool kit for artisan staff is already covered in WSC item no. 025/03/08. (iii) Committee observed that multi-skilling can be developed through training by combining two or more trades to the extent practicable. The sub-committee is re-nominated and shall now	(i) The Sub-Committee is re-constituted by name, comprising of Shri S.P. Samantray, CGE/ ECoR (Convener), Shri SPS Gupta, CE(Planning)/CR and Shri T.P.R. Narayana Rao, CE(W)/ SCR. (ii) Sub-Committee should put all the Artisan Categories into three sub-groups as first step for multi-tasking and syllabus for such sub-group should be drafted. (iii) Cadre structure, AVC etc. also need to be formulated by the Sub-Committee, so that with the approval of Board,

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		syllabus for multi-skilled artisans. (Page-20 of the recommendation)	consist of Shri T.P.R. Narayan Rao CE/W/SCR (Convenor), Shri S.P.S. Gupta, CE/Plg./CR and Shri S.P. Samantaray, CGE/ ECoR as members. (iv) Sub-committee should make comprehensive report after considering all relevant important issues including industry related issues and submit the report to Railway Board.	recommendations may be implemented in field.
17.	Item No. 043/05/12	Approval for creation of separate imprest for SE/JE/SSE (Works) for local purchase of materials for maintenance works (Page-22 of the recommendation)	(i) The criteria for allocation of cash imprest to supervisors are already covered in WSC item no. 019/02/06. (ii) The issue of cash imprest for JE/SSE (works) has already been addressed in relevant Para of draft IRWM. The item is now proposed for closure.	(i) Items for testing of materials etc. should also be added in the USSOR. Shri Harpal Singh, CE/Const./NFR should send the detailed description of items, analysis of rates and specifications to the Standing Expert Group on USSOR for its incorporation in the Unified Documents. (ii) WSC's recommendations are accepted for closure of item.
18.	Item No. 044/05/12	Instructions for signage's at Railway stations. (Page-24 of the recommendation)	(i) The committee observed that this issue pertains to commercial department being passenger amenity item. (ii) Sub-Committee's report should be forwarded to Commercial Department of Railway Board after approval of the same by Railway Board. (iii) The item is now proposed for closure.	WSC recommendations are accepted for closure of item. Sub-committee should submit the report early.
19.	Item No. 045/05/12	Performance Guarantee (PG) (Page-26 of the recommendation)	Northern and NF Railway shall draft the modified performance guarantee clause for service contracts and will send it to Railway Board for	(i) No feedback has been received from Northern Railway in respect of relevant Para for Service Contracts. (ii) Accordingly, NR & NFR should

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			approval by 31.10.2013.	<p>draft the modified Performance Guarantee Clause for Service Contracts and send to Railway Board for approval.</p> <p>(iii) The existing approved provisions regarding submission of Performance Guarantee in works contracts within a period of 30 days from the date of issue of LOA have been considered appropriate. Provisions already exist that this period of 30 days is relaxed upto 60 days with penalty.</p> <p>(iv) The executing units of the works contract in field should monitor this subject matter and in case of failure of submission of PG within 30 days, appropriate action w.r.t. 7 days and 48 hours notices may be taken and the specified period of 60 days should not be elapsed, i.e. with the spirit of joint responsibility of Railway as well as the contractor.</p> <p>(v) The provisions for exceptions have already been in-built in the Clause in the form of extended period for submission of PG from day 31 to day 60 with the approval of contract signing authority. Therefore, further exceptions and relaxations are not considered as required.</p> <p>(vi) However, for payment to the work done by the contractor in case of failure to submit PG needs to be spelt out. PCE/WCR should make a reference with draft clause for consideration of Board.</p>
20.	Item No. 046/05/12	Review for planning & policies towards	(i) Two Type-I staff quarter can be combined to form one Type-II quarter.	The issue is under consideration in Railway Board.

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		housing accommodation in Railways (Page-28 of the recommendation)	(ii) Committee observed that while joining the two quarters, the condition of quarter should be kept in mind. Rent of the quarter so combined may be kept as lower of the rent of one Type II and double of Type I quarter.	
21.	047/05/12	Maintenance of bore wells fitted with Electrical pumps (Page-29 of the recommendation)	Committee observed that Engineering Department does not have necessary infrastructure for maintenance of submersible pumps and, therefore, maintenance of pumps will be difficult. Item is now proposed for closure.	WSC's recommendations are accepted for closure .
22.	Item No. 048/05/12	Issue of controlled documents (Page-31 of the recommendation)	(i) The sub-committee has submitted the modified compendium to Railway Board incorporating the latest circulars on the subject. (ii) Committee is also of the view that comments of Zonal Railway on this report may also be taken by the 31 th oct 2013. Thereafter the report may be considered for approval by Railway Board. After the approval of Railway Board, same will be circulated in soft copy to all the Zonal Railways. Item will then be closed.	(i) The Sub-Committee headed by Shri J.K. Singla, CPDE/SECR has done good work in compilation of Compendium on Tenders and Contracts. (ii) After taking views from Zonal Railways, the report should be presented in Board's office; so that it could be processed in for approval and issue.
23.	Item No. 049/06/13	Revision of powers of quotation (Page-31 of the recommendation)	A reference in this aspect shall be initiated by Shri T.P.R. Narayan Rao, CE/Works/SCR and Shri R.G. Singh, CPDE/ECR to Railway Board by 31 st Oct 2013 for	(i) Para 1124 of Engineering Code should further be studied by SP/W/IRICEN and CPDE/ER. (ii) Improvement to existing powers should be suggested with a reference by PCEs of ER & ECR

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			making necessary amendments in instruction on this issue.	to EDCE(G) alongwith views of Associate Finance. (iii) Items for testing of materials etc. should also be added in the USSOR. Shri Harpal Singh, CE/Const./NFR should send the detailed description of items, analysis of rates and specifications to the Standing Expert Group on USSOR for its incorporation in the Unified Documents.
24.	Item No. 050/06/13	Sewage disposal from the Railway Premises. (Page-34 of the recommendation)	<p>i) Any insanitary latrine available in the Railway jurisdiction should be identified and demolished/ converted into sanitary latrine in a time bound manner before the allowed period of three years from the date of commencement of "The prohibition of employment as manual scavengers and their rehabilitation bill".</p> <p>ii) Zero discharge toilet should be installed in the coaches by the Mechanical Deptt. at the earliest, so that toilet dropping should not come on the track except at notified places. Disposal system of excreta from zero discharge toilets in stabling lines/washing lines at terminal stations should also be made by Mechanical Department.</p> <p>iii) Railway Board may also issue suitable guidelines for the same.</p>	<p>(i) WSC Recommendations are accepted. Board have issued instructions to Zonal Railways on the same vide Board's letter no. 2013/LMB/11/1, dated 19.12.13 to carry out the survey of insanitary latrine and take necessary action. The related technical instructions should be made part of IR Works Manual by the concerned Sub-Committee.</p> <p>(ii) Regarding disposal of discharge from train & Zero Discharge Toilet, WSC recommendations may be advised to Mechanical Dte.</p>
25.	Item No. 051/06/13	Improvement in water supply system of Indian Railways.	i) Drinking and other water uses on the Indian railway system should be segregated so that chlorination burden is	(i) Regarding items (i) & (ii), the Sub-Committee should deliberate on identification of areas where segregation of water supply is desirable,

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		(Page-35 of the recommendation)	<p>reduced to the minimum.</p> <p>ii) Necessary Para and guidelines should be incorporated in the IRWM which is under revision.</p> <p>Sri Alok Verma, CE/works /Northern Railway should be co-opted as one of the member for writing Chapter 5 on water supply who shall submit necessary modification in Chapter- 5 of IRWM Part-I within two months time (end of October 2013) and shall prepare necessary references in Part-II of IRWM by next four months (end of December 2013) to DEAN/IRICEN who is the convener of the Sub-Committee for revision of IRWM.</p>	<p>keeping in view techno-economic and maintainability considerations and suggest the provisions in IRWM accordingly.</p> <p>(ii) Regarding item (iii), WSC recommendations accepted.</p>
26.	Item No. 052/06/13	Improvement in scale of Amenities & Standardization of specification of staff quarters (Page-37 of the recommendation)	<p>Committee observed that the scale of Amenities & Standardization of specification of staff quarters have already been incorporated in draft IRWM.</p> <p>Zonal Railways should send their comments, if any, on this subject to DEAN/IRICEN for necessary modification in draft IRWM by 31.10.2013. Item is now proposed for closure.</p>	<p>(i) Revised plinth area norms for residential accommodation for Central Govt. employees, architectural specifications in detail, scale of amenities etc. have been issued vide Board's letter no. 2013/LMB/10/15, dated 11.12.2013. This may be incorporated in the IRWM.</p> <p>(ii) WSC's recommendation for closure is accepted</p>
27.	Item No. 053/06/13	Arbitration cases. (Page-39 of the recommendation)	<p>Committee observed that the Policy Guidelines on the appointment of retired railway officers as Arbitrator & their fee etc. has been issued by the Board vide their letter No. 95/CE.I/CT/24, dated 14.01.1996 & 12.01.2004 which</p>	<p>(i) Proposal for enhancing the financial limits of claims for appointment of Sole Arbitrator is under approval with Railway Board. It will be advised shortly.</p> <p>(ii) Different procedure for appointment of Arbitrator is being adopted in different</p>

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			do not require any further modification. Different procedure for appointment of Arbitrator is being adopted in different departments of Indian Railway. A uniform guideline covering entire Indian Railway is required. Zonal Railways may send proposals to Railway Board for drawing policy guidelines. Item is now proposed for closure.	departments of Indian Railway. A uniform guideline covering entire Indian Railway is required. (iii) Zonal Railways may send proposals to Railway Board for drawing policy guidelines. (iv) WSC's recommendations for closure are accepted.
28.	Item No. 054/06/13	Completion of similar single work as part of eligibility criteria. (Page-40 of the recommendation)	Committee observed that existing provisions are adequate. Item is now proposed for closure.	(i) No changes in the present legislation are required. (ii) WSC's recommendations for closure are accepted.
29.	Item No. 055/06/13	Use of Low Volatile Organic Compound (VOC) Paints. (Page-41 of the recommendation)	Committee observed that this is an element of green building concept which has already been covered in draft IRWM. Item is now proposed for closure.	(i) The item should be studied and drafted by CE(W)/SCR and Dean/IRICEN for IRUSSOR. Description of item, analysis of rates and specifications should be submitted to the Standing Expert Group for incorporation in the Unified Documents. (ii) WSC's recommendations are accepted for closure .
30.	Item No. 056/06/13	Conversion of SD into FDR for works contract. (Page-42 of the recommendation)	Committee observed that existing provisions are adequate. However, Zonal Railway may send their recommendations to Railway Board for approval regarding conversion of security deposit into FDR. The item is now proposed for closure.	A reference should be made by PCE/ECOR to Railway Board with views of Associate Finance and approval of General Manager for conversion of Security Deposit into FDR for works contracts after physical completion of the work.
			~ Discussion Items ~	

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1.	Item for discussion	Contractual operation and maintenance of valves at stations, coaching Deptt. Etc. (Proposed by ER)	Discussed during the meeting.	The operation and maintenance of valves at stations, work centres, colonies etc. should be done through contracts and accordingly, new item for USSOR should be proposed by Eastern Railway. Description of item, AOR etc. should be sent by PCE/ER to the Standing Expert Group for incorporation in the Unified Document.
2.	Item for discussion	Various Contract Matters (Proposed by SR)	Discussed during the meeting.	Southern Railway should make a reference to Railway Board on the subject with views of FA&CAO and approval of GM for consideration of Board.
3.	Item for discussion	Procedure For Depositing Performance Guarantee (Proposed by WR)	Discussed during the meeting.	The proposal is not practicable and also not desirable. So, discussed and <u>dropped</u> .
4.	Item for discussion	Sr.DEN/Co to be accepting authority in tenders of JAG Tender Committee (Proposed by SR)	Discussed during the meeting.	Sr.DEN(Co.) to be the Accepting Authority in such cases where Tender Committee is of other Sr.DENs on the same Division and value of the contract is under the acceptance power of JAG/SG level. A reference should be made by PCE/SR for consideration and approval of Board.

The next (7th) meeting of Works Standards Committee shall be held at Goa (South Western Railway) on Thursday - Friday, the 4th & 5th September 2014.

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